

Minutes of Parent Forum

Held on: Friday 19th October 2018



<p><u>Present:</u></p> <p>Karen Roberts (KR) Lorna Jones (LJ) Jo Knight (JK) Laura Wood (LW) Sonia Cheal (SC) Amie Morgan (AM) Mary Edge (ME)</p>	<p><u>Apologies:</u></p> <p>Stacey Beason (SB)</p>
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Agenda Item	Discussion	Action By whom
<p>Welcome</p> <p>Outline Purpose</p>	<p>KR shared the agenda for the meeting.</p> <p>KR welcomed the new parent reps, JK in Nursery, LW in Reception and SB in Year 3.</p> <p>KR shared the remit of the forum with new members and the scope for meetings was discussed.</p> <p>KR discussed the idea of parent reps having school email addresses so that parents could contact them about parent forum matters to allow all parents an opportunity to make contact should they wish. Not all parents are in Facebook/WhatsApp groups so this way it does not exclude anyone from making suggestions.</p> <p>All agreed this was a good idea and ME thought it would be good for parents who are not as confident approaching the reps in person.</p>	<p>KR to contact Y2 parent who had expressed an interest in joining the forum to see if they are still interested.</p>
<p>Actions from Previous Meeting</p>	<p>Congestion by the Key Stage 2 door at home time.</p> <p>KR asked parents what they thought of the new home time arrangements.</p> <p>Feedback was mainly positive, although some parents had raised concerns about their children being sent to them before they had approached the teachers.</p>	<p>KR to speak to class teachers to make sure that children are not sent to parents until they have approached the class lines.</p>

<p>Communication between school and home</p>	<p>Parents had found the diary dates for the year useful and this had helped them to plan for upcoming events.</p> <p>Weekly newsletters are informative and parents find them extremely useful.</p> <p>Some parents had not received class newsletters and not all parents in Nursery were aware of the All about Me boxes.</p> <p>Some parents miss having the text reminders but all of the information is on the newsletter.</p> <p>KR showed the parent reps where information can be found on the school's web site.</p>	<p>KR to speak to staff in EYFS to ensure that letters are sent to both classes in future.</p> <p>Parent reps will encourage parents to use the web site to find relevant information.</p>
<p>What is working well in the school?</p>	<p>Reading challenge – children enjoy reading at home and receiving their stamps/prizes.</p> <p>Children are happy in school and enjoy coming to St Paul's.</p> <p>Spellings – parents feel that the spelling system is good. Parents of older children in the school wish that the system had been introduced for their children when they were lower down the school.</p> <p>EYFS parents found the recent workshops for Phonics and Maths really useful.</p>	
<p>What improvements could be made?</p>	<p>Y1 spellings – parents would like more information on how to practise the spellings at home.</p> <p>EYFS parents would like children to be encouraged to drink water more regularly at school. KR explained that children have free access to water during the day, and that they have milk during the morning and drinks at lunchtime.</p> <p>Parents feel that the marking of homework is inconsistent between year groups. Some teachers write comments, others just tick or put stamps.</p> <p>EYFS – Parents who attended the recent workshops for Phonics and Maths had asked the staff to provide information on the vocab that is being used in school so that they can use the same vocab at home.</p>	<p>KR to ask Y1 staff to provide an information sheet for parents.</p> <p>KR to ask EYFS Staff to remind children to drink regularly.</p> <p>KR to liaise with staff to create a homework marking policy that is consistent across year groups.</p> <p>KR to speak to EYFS Staff to ask them to include this on future class newsletters.</p>

<p>AOB</p>	<p>Children in Need – some parents have asked if the school will be doing anything to celebrate Children in Need. The date falls on the same day as one of the PTA Christmas Fair non-uniform days.</p> <p>Parking – parents are concerned about the parking around school. KR/LJ explained that the school has written several emails asking the traffic enforcement officers to come into school to observe the problem, as when they stand on the corner of Greenacres, parents don't park there. Despite several attempts by the school before and after the flood, this offer hasn't been taken up and the problem is intensifying.</p>	<p>KR to speak to Miss Barrett who runs the school council to see what plans have been made. The non-uniform day & donations could be moved to another day if necessary.</p> <p>KR to continue to put reminders in the newsletter to ask parents to park at the Memorial Hall.</p> <p>LJ to email the enforcement team again.</p> <p>KR to organise for the local PCSO and crossing patrol lady to visit the school to talk to the children about crossing the road safely.</p>
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Next meeting: Friday 18th January 2019 at 9:15 am