

Minutes of Parent Forum

Held on: Friday 17th May 2019



<p><u>Present:</u></p> <p>Karen Roberts (KR) Lorna Jones (LJ) Jo Knight (JK) Laura Wood (LW) Sonia Cheal (SC) Amie Morgan (AM) Gemma Russell (GR) Stacey Beason (SB)</p>	<p><u>Apologies:</u></p>
---	---------------------------------

Agenda Item	Discussion	Action By whom
<p>Welcome</p> <p>Outline Purpose</p>	<p>KR shared the agenda for the meeting.</p>	
<p>Actions from Previous Meeting</p>	<p>Y1 parents hadn't received the spelling guide sheet, as discussed at previous meeting.</p> <p>Y2 parents had asked about a trip being organised for Y2 as they hadn't been on a trip so far this academic year.</p> <p>Nursery and Reception parents had suggested it would be helpful to have a uniform list in the induction packs that go out to new parents in May/June.</p> <p>Water bottles & drinking. EYFS and Y1 parents had raised concerns that children were not drinking enough water.</p> <p>Y4 road safety – KR is not sure if the Local Authority still offer the scheme.</p> <p>EYFS play at Christmas had been overcrowded with children only doing one performance.</p>	<p>This has now been sent out by CR/JW.</p> <p>Stafford Castle trip was organised in May. Parents were very happy with the trip and cost.</p> <p>AJ has organised the induction packs this year and has included a list.</p> <p>KR spoke to all staff and staff regularly remind the children to drink.</p> <p>CR has contacted the LA about this. The scheme no longer runs.</p> <p>KR is reviewing how plays are done next year and which year groups take part.</p>

<p>Communication between school and home</p>	<p>Parents didn't know when the class photos were being taken. The date hadn't been put in the newsletter.</p> <p>Parents suggested that letters for after school clubs all go out at the same time so that children can see all that is on offer before deciding what to do.</p> <p>A suggestion was made that a letterbox could be put in the Reception foyer area for parents to return slips/ money for Mother's or Father's Day, etc. Parents thought this would be useful for when the office is busy and they don't necessarily need to talk to a member of staff.</p> <p>Attendance letters – some parents raised concerns about the attendance letters and how the Nursery letters contain information about fines, even though parents can't be fined until the child is 5 years old. KR explained that the letter is a standard letter from the LA and that the office staff do make parents of EYFS children who are not yet 5 aware of the procedure, and do verbally tell them that they won't get fined.</p>	<p>KR apologised for this and will ask office to ensure that all future dates are shared with parents.</p> <p>KR to ask office to ensure that this is the procedure from September.</p> <p>It was agreed that this was a good idea. KR to organise for this to happen from September.</p> <p>No changes to the current procedure are needed. Office staff will continue with current systems.</p>
<p>What is working well in the school?</p>	<p>EYFS parents liked the RWI rhyme sheets that came home for letter formation. Parents asked if there was anything similar for number formation.</p> <p>Y1 parents have really enjoyed the stay and play Phonics workshops that Mrs Walsh has run after school. They've found them really useful in helping them at home.</p> <p>Y2 trip to Stafford Castle had been great. The children really enjoyed it and parents thought it was good value for money with the gift bag that the children also got given.</p> <p>Parents have liked the Maths workshops where they've been able to come into school and see a Maths lesson and work alongside their children.</p> <p>Y1 parents felt that the water drinking issue had been resolved and that the children were now drinking sufficient water during the day.</p> <p>Parents had really liked the Mother's Day magnets and thought they were a great keepsake.</p> <p>Parents who attended the Pop UK internet safety workshop thought it was great.</p>	<p>KR to ask AJ to organise this.</p>

<p>What improvements could be made?</p>	<p>Pop UK workshop – a lot of parents hadn't been aware of this. KR explained that a letter had been emailed out however acknowledged that parents had not been given a lot of notice for it happening. This was due to the original date being cancelled due to the flood. Some parents had received the email but hadn't read it as the title was Internet Safety and they didn't think it was relevant to them.</p> <p>Water in Reception – about a third of parents think that the children are not drinking enough water during the day. Some concerns have been raised about the children who have hot meals as they only have a small cup of juice, milk or water with their lunch. KR explained that all children, including those who have hot meals, are welcome to bring in an additional drink of juice to have at lunchtime.</p> <p>Nursery parents had raised concerns during the colder weather that the children were not always made to wear their coats outside.</p> <p>Procedures for what happens at lunchtime when children have slips/trips were discussed. KR explained that a specific incident relating to a trip that hadn't been communicated to the child's parent, had been looked into and that KR had spoken to the parent involved directly.</p>	<p>KR to ensure dates for future events are communicated in a timely manner to parents.</p> <p>KR to speak to lunchtime staff to ensure that additional drinks are offered to children at lunchtimes. KR to communicate with Reception parents about the additional drinks. LW to ask Reception parents who have specific concerns to speak to AJ directly.</p> <p>KR to speak to Nursery staff to ensure that all children wear their coats when it's cold and that coats are zipped up.</p>
<p>AOB</p>	<p>Facebook – the school are considering introducing a Facebook page which would hopefully be a positive platform to promote the school and events taking place in the school.</p> <p>Homework Passport – KR shared the homework passport idea with the group. Feedback from parents at the forum was positive.</p>	<p>LW to communicate with school when the Facebook page goes live.</p> <p>KR to organise a series of meetings with parents to collect their ideas.</p>

Next meeting: Friday 12th July at 9:00 am.